

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

January 26, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on January 26, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: Max Bacon, David Austin, Charlie Crowder, Dan Buyers, Grif Chalfant, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of December 15, 2014

Mr. Bacon asked for approval of the minutes of the Regular Meeting of December 15, 2014. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 7/0.

2. Approval of Minutes of Executive Session of December 15, 2014

Mr. Bacon asked for approval of the minutes of the Executive Session of December 15, 2014. Mr. Austin made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 7/0.

3. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the December 2014 Financial Statement (copy in file) and a synopsis of cost accounting for the Authority for fiscal year 2014. Year-to-date net income inclusive of adjustments for fair market value on investments as of December 31, 2014 was \$33,089,935, which exceeded budget expectations by \$7,575,740.

4. Year-End Investment Summary

Ms. Joanne Dwyer, Legacy Financial Services, LLC, presented the Year-End Investment Summary (copy in file).

5. Amendment No. 2 to Master Utility Adjustment Agreement with Northwest Express Roadbuilders

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve the Chairman to sign Amendment No. 2 to the Master Utility Adjustment Agreement with Northwest Express Roadbuilders to construct a replacement casing and pipeline under I-75 at Barnes Mill Road in the amount of \$1,127,820.66. Mr. Scott seconded the motion; motion passed 7/0.

6. Contract Modification No. 5 for Engineering Services Contract for Highway 41 Water Main, Phase IV

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve Contract Modification No. 5 to the Engineering Services Contract for the Highway 41 Water Main, Phase IV with Atkins, North

America, Inc. in the amount of \$196,500. Mr. Lee seconded the motion; motion passed 7/0.

7. Old business

Mr. Page discussed the progress of the Highway 41 Phase IV Tunnel Project and presented photos of the tunnel shaft.

8. General Manager's report

Mr. Page reported that he will be requesting a Planning Committee meeting to discuss selection of a SCADA integrator and selection of the engineering consultant for the Quarles Plant 1 Replacement Project.

Mr. Page also reported that on Wednesday, January 7, Pride Utility Construction Company of Chestnut Mountain, GA, a subcontractor working for Atlanta Gas Light, hit the 30-inch PCCP Blackjack Mountain Line in Indian Hills. The line was quickly isolated, preventing a potentially hazardous icing situation with very cold temperatures coming the following day. Unity Construction began work on Friday, January 9 and completed the repair on Monday, January 12.

9. New business

There were no new business items to present.

10. Executive Session

There was no need for an Executive Session.

11. Legal

Mr. Austin made a motion to approve the Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement with City of Atlanta, DeKalb County, Atlanta-Fulton County Water Resources Commission, Gwinnett County and Atlanta Regional Commission (copy in file). Mr. Lee seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

February 16, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on February 16, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: Max Bacon, David Austin, Charlie Crowder, Dan Buyers, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of January 26, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of January 26, 2015. Mr. Lee made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

2. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the January 2015 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of January 31, 2015 was \$3,113,557, which exceeded budget expectations by \$1,439,944.

3. Pipeline Contractor Prequalification

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve the proposed categorized list of prequalified pipeline contractors as included in the Board package. Mr. Buyers seconded the motion; motion passed 6/0.

4. Bid results – 2015 Calcium Hydroxide Slurry

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the contract to provide calcium hydroxide slurry for water treatment through the end of 2015 to Polytec, Inc. of Mooresville, NC at the verified low bid price of \$80/ton. Mr. Scott seconded the motion; motion passed 6/0.

5. Bid results – Pre-purchase of Emergency Standby Power Generators for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Buyers made a motion to award the Pre-purchase Contract for Emergency Standby Power Generators for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project to Nixon Power Services of Lawrenceville, GA, for the verified low bid amount of \$3,769,610. Mr. Crowder seconded the motion; motion passed 6/0.

6. Old business

Mr. Page reported that approximately \$50,000 has been spent on engineering pertaining to the Hwy 41, Phase IV Tunnel Project impacts to Capital Cadillac. Staff anticipates a Change Order of approximately \$150,000 for limited work space to keep the Capital Cadillac south driveway open for nighttime deliveries.

Mr. Page also presented slides and discussed the impacts of a previously unknown storm drain that was discovered during the tunneling for the Highway 41, Phase IV Project.

7. General Manager's report

Mr. Page presented slides and reported on the success of the prestressed concrete pipe investigation of the Barnes Mill Road line, including discovery of a leak prior to rupture.

Mr. Page reported the Cobb Delegation to the General Assembly has reappointed Mr. Scott to the CCMWA Board. His term will expire August 14, 2019.

8. New business

Mr. Page reported that several Board members have indicated their interest in attending the AWWA Annual Conference and Exposition in Anaheim, California June 7-10. CCMWA's charter requires Board authorization of any Board member's travel prior to that travel occurring. Mr. Austin made a motion to approve reimbursement of travel expenses for Board members wishing to attend the AWWA conference. Mr. Buyers seconded the motion; motion passed 6/0.

9. Executive Session

There was no need for an Executive Session.

10. Legal

Mr. Austin made a motion to approve the Resolution Authorizing Non-Binding Letters of Intent with Raymond James & Associates, Inc. (copy in file). Mr. Buyers seconded the motion; motion passed 6/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

March 16, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on March 16, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: Max Bacon, David Austin, Charlie Crowder, Dan Buyers, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of February 16, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of February 16, 2015. Mr. Scott made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

2. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the February 2015 Financial Statement (copy in file). Year-to-date net income inclusive of adjustments for fair market value on investments as of February 28, 2015 was \$4,378,531, which exceeded budget expectations by \$1,565,698.

3. Pension Committee report

Mr. Page stated that the Pension Committee report had been placed at the members' seats (copy in file).

Mr. Page reported that the Pension legal advisor recommended, and the Committee approved, a second amendment to the plan to clarify that allowed pay in lieu of paid time off, whether accrued vacation or sick leave, is not included in the calculation of pension benefits. Mr. Austin made a motion to amend Section 1.08 of the CCMWA Retirement Plan to clarify that "...no amounts received by a Participant in exchange for use of vacation days, sick days or any other type of paid time off days shall be counted in determining a Participant's compensation." Mr. Scott seconded the motion; motion passed 6/0.

4. Planning Committee report

Mr. Lee, Planning Committee Chair, reported that at the March 2, 2015 Planning Committee meeting, staff presented a recommended approach to selecting the engineering service provider for the Quarles Plant 1 Replacement Project. Mr. Lee reported that the proposed approach was accepted by the Committee by consensus. Discussion among the Board also indicated acceptance of the approach.

5. Pipeline Contractor Prequalification – Legacy Water Group, LLC

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve Legacy Water Group, LLC of Covington, Georgia

to be added to CCMWA's Prequalified Pipeline Contractors List for Ductile Iron Pipe Category 3 (48-Inch and smaller). Mr. Scott seconded the motion; motion passed 6/0.

6. Engineering Services Contract – Dallas Highway 36-Inch Parallel Pipeline

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve a contract with Engineering Strategies, Inc. of Marietta for engineering design, construction management and construction inspection services for the Dallas Highway 36-Inch Parallel Pipeline Project for the proposed fee of \$408,594. Mr. Scott seconded the motion; motion passed 6/0.

7. Authorization to purchase GC/MS Package for Laboratory

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Scott made a motion to authorize purchase of a Thermo Scientific GC/MS package from Fisher Scientific Company LLC through the State of Georgia contract for the quoted amount of \$127,237.04. Mr. Buyers seconded the motion; motion passed 6/0.

8. Old business

Mr. Page presented an update on the Highway 41 Phase IV Tunnel Project.

Mr. Chalfant arrived at this time.

9. General Manager's report

Mr. Page reported that a saddle outlet failure occurred on Columns Drive on March 5. Following the repair, the pipeline was flushed and disinfected, and placed back in service on March 14. No customers were out of water during the occurrence.

Mr. Lee left at this time.

10. New business

There were no new business items to present.

11. Executive Session

Mr. Scott made a motion to go into Executive Session to discuss pending litigation. Mr. Austin seconded the motion; motion passed 6/0.

Mr. Lee returned at this time.

Mr. Buyers made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 7/0

12. Legal

- A. Mr. Lee made a motion to approve the Order of Condemnation of property owned by Tony F. Afani on behalf of the Cobb County-Marietta Water Authority by means of eminent domain. A description of the interest to be acquired is attached hereto and incorporated herein by reference, including the legal description of the property. The Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval of the Chair, General Manager and Board Attorney. Mr. Buyers seconded the motion; motion passed 7/0.

- B. Mr. Lee made a motion to approve the Order of Condemnation of property owned by Shirley P. Bailey on behalf of the Cobb County-Marietta Water Authority by means of eminent domain. A description of the interest to be acquired is attached hereto and incorporated herein by reference, including the legal description of the property. The Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval of the Chair, General Manager and Board Attorney. Mr. Buyers seconded the motion; motion passed 7/0.

- C. Mr. Lee made a motion to approve the Order of Condemnation of property owned by Isais and Nadia Sylvestre on behalf of the Cobb County-Marietta Water Authority by means of eminent domain. A description of the interest to be acquired is attached hereto and incorporated herein by reference, including the legal description of the property. The Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval of the Chair, General Manager and Board Attorney. Mr. Buyers seconded the motion; motion passed 7/0.

- D. Mr. Lee made a motion to approve the Order of Condemnation of property owned by Patrick G. Rose and Sherilynn Rose on behalf of the Cobb County-Marietta Water Authority by means of eminent domain. A description of the interest to be acquired is attached hereto and incorporated herein by reference, including the legal description of the property. The Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval

of the Chair, General Manager and Board Attorney. Mr. Buyers seconded the motion; motion passed 7/0.

- E. Mr. Lee made a motion to approve the Order of Condemnation of property owned by Trixie G. Roukoski, James Anderson Roukoski and Barbara Griffith on behalf of the Cobb County-Marietta Water Authority by means of eminent domain. A description of the interest to be acquired is attached hereto and incorporated herein by reference, including the legal description of the property. The Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval of the Chair, General Manager and Board Attorney. Mr. Buyers seconded the motion; motion passed 7/0.
- F. Mr. Lee made a motion to approve the Order of Condemnation of property owned by Paul Samuel Properties, LLLP on behalf of the Cobb County-Marietta Water Authority by means of eminent domain. A description of the interest to be acquired is attached hereto and incorporated herein by reference, including the legal description of the property. The Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval of the Chair, General Manager and Board Attorney. Mr. Buyers seconded the motion; motion passed 7/0.
- G. Mr. Lee made a motion to approve an Easement Encroachment Agreement between BellSouth Telecommunications, LLC d/b/a AT&T Georgia, as Grantor, and the Cobb County-Marietta Water Authority, as Grantee. See attached item #7. Mr. Austin seconded the motion; motion passed 7/0.
- H. Mr. Lee made a motion to approve an Easement Encroachment Agreement between The Georgia Power Company, as Grantor, and the Cobb County-Marietta Water Authority, as Grantee. See attached item #8. Mr. Austin seconded the motion; motion passed 7/0.
- I. Mr. Lee made a motion to approve an easement from the Cobb County-Marietta Water Authority, as Grantor, to Georgia Power Company, as Grantee. See attached item #9. Mr. Austin seconded the motion; motion passed 7/0.
- J. Mr. Lee made a motion to approve a Governmental Encroachment Agreement Easement between the Cobb County-Marietta Water Authority and Georgia

Transmission Corporation (an Electric Membership Corporation). See attached item #10. Mr. Austin seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

April 20, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on April 20, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Charlie Crowder, Dan Buyers, Grif Chalfant and James Scott. Mr. Lee had advised staff he would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of March 16, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of March 16, 2015. Mr. Scott made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

2. Approval of Minutes of Executive Session of March 16, 2015

Mr. Bacon asked for approval of the minutes of the Executive Session of March 16, 2015. Mr. Buyers made a motion to approve the minutes as presented. Mr. Chalfant seconded the motion; motion passed 6/0.

3. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the March 2015 Financial Statement (copy in file). Operating income for March was \$2,999,737 which exceeded budget expectations by \$727,277. Net income for March was \$2,954,209 which exceeded expectations by \$759,648. Year-to-date operating income of \$7,337,414 exceeded budget expectations by \$1,276,899. Year-to-date net income of \$7,225,762 exceeded budget expectations by \$2,218,367.

Mr. Blackwell also presented the quarterly update (copy in file).

4. Quarterly Investment summary

Mr. Courtney Rogers, Davenport and Company, presented the Quarterly Investment summary (copy in file).

5. Presentation of 2014 Audit

Mr. Adam Fraley, Mauldin and Jenkins, presented the 2014 Audit (copy in file) and stated that an unmodified opinion was issued. Mr. Fraley noted that the 2014 Audit was presented as a Comprehensive Annual Financial Report (CAFR) which exceeds the Governmental Accounting Standards Board (GASB) reporting requirements and complies with recommended Governmental Finance Officers Association (GFOA) financial reporting practices.

6. Bid Results – Highway 41 Water Main, Phase IV Pipeline Contract

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to award the Highway 41, Phase IV Pipeline contract to Ruby-Collins, Inc. of Smyrna for the verified low bid price of \$13,735,964.30. Mr. Chalfant seconded the motion; motion passed 6/0.

7. Bid Results - Quarles Raw Water Pump No.1 Replacement Motor

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve a contract with Cole Electric Technology, Inc. of Atlanta to supply the Quarles Raw Water Pump No.1 Replacement Motor as specified for the low bid amount of \$179,206.00. Mr. Buyers seconded the motion; motion passed 6/0.

8. Prequalification of Electrical Subcontractors for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve Cleveland Electric, Inc., Excel Electrical Technologies, Inc., and Crowder Construction Company as prequalified electrical subcontractors for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project. Mr. Buyers seconded the motion; motion passed 6/0.

9. Sole-Source and Pre-purchase of Vales and Piping Materials – Southwest Connector 54-Inch Water Main, East Cobb Phase

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve a sole-source specification, due to uniqueness, of resilient wedge gate valves with Flex-Ring® joints as manufactured by American Flow Control on the Southwest Connector 54-Inch Water Main, East Cobb Phase. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Buyers made a motion to approve pre-purchase of three 48-inch gate valves and one 30-inch gate valve from American Flow Control for the quoted price of \$242,124.00, and all piping and fittings to complete the east end connection on the Southwest Connector 54-Inch Water Main, East Cobb Phase from American Cast Iron Pipe Company for the quoted price of approximately \$519,579.89. Mr. Crowder seconded the motion; motion passed 6/0.

10. Selection of Consultants for Demand Services Contracts

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to award engineering contracts for the Demand Services Program to Engineering Strategies, Inc., River 2 Tap, Inc. and Brown and Caldwell for two years at the hourly rates proposed, with two 1-year extensions available upon mutual agreement under the terms of the contract. Mr. Scott seconded the motion; motion passed 6/0.

11. Old business

There were no old business items to present.

12. General Manager's report

Mr. Page reported that he has signed a Memorandum of Understanding with Cobb DOT regarding communication and coordination on infrastructure projects.

13. New business

There were no new business items to present.

14. Executive Session

There was no need for an Executive Session.

15. Legal

Mr. Austin made a motion to approve an Encroachment Agreement between Atlanta Gas Light Company and Cobb County-Marietta Water Authority for property located in Land Lot 274 of the 20th District, 2nd Section. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Crowder made a motion to approve an Encroachment Agreement between Atlanta Gas Light Company and Cobb County-Marietta Water Authority for property located in Land Lot 219 of the 20th District, 2nd Section. Mr. Buyers seconded the motion; motion passed 6/0.

Mr. Buyers made a motion to approve a Lease Agreement between Cobb County-Marietta Water Authority and GeoSurvey, Ltd. Co. for the property located at 1660 Barnes Mill Road, Marietta, Georgia. The final terms and conditions shall be subject to the approval of the General Manager and the Board Attorney. Mr. Crowder seconded the motion; motion passed 6/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Nixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

May 18, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on May 18, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Charlie Crowder, Dan Buyers, Grif Chalfant, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of April 20, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of April 20, 2015. Mr. Crowder made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 7/0.

2. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the April 2015 Financial Statement (copy in file). Operating income for April was \$1,915,169 which exceeded budget expectations by \$158,507. Net income for April was \$1,865,444 which exceeded expectations by \$392,897. Year-to-date operating income of \$9,073,028 exceeded budget expectations by \$1,255,852. Year-to-date net income of \$8,900,052 exceeded budget expectations by \$2,420,110.

3. Pension Audit presentation

Mr. Tim Lyons, Mauldin and Jenkins, presented the Pension Audit (copy in file).

4. Finance Committee report

Mr. Austin, Finance Committee Chair, reported that the committee met prior to the Board meeting to discuss possible refinancing of outstanding GEFA loans through issuance of senior lien revenue bonds. The Finance Committee made a motion to authorize staff to proceed with investigating the proposed refinancing, and using Raymond James as the bond underwriter. Mr. Buyers seconded the motion; motion passed 7/0.

Mr. Austin also reported that the committee reviewed proposed changes to the Procurement Policy. The proposed changes primarily address the issuance of "Task Authorizations" associated with on-demand professional services contracts. The Finance Committee made a motion to approve the proposed changes. Mr. Buyers seconded the motion; motion passed 7/0.

5. Pension Committee report

Mr. Page reported that the Pension Committee held a Special Called Meeting on April 20 and approved Mr. Jack Leming's retirement benefit effective April 1, 2015.

6. Bid Results – Grounds Maintenance Contract

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Scott made a motion to approve a 1-year Grounds Maintenance Services Contract to R.G.S. Landscape, Inc. of Dallas, Georgia for the proposed cost of \$123,494, with the potential of two 1-year extensions of the contract at a 3% increase each year. Mr. Lee seconded the motion; motion passed 7/0.

7. Bid Results - West Side Loop 48-Inch Replacement Pipeline

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Scott made a motion to approve a contract for the construction of the West Side Loop 48-inch Replacement Pipeline to Unity Construction Co., Inc. of Powder Springs for the verified low bid amount of \$17,963,836.25. Mr. Buyers seconded the motion; motion passed 7/0.

8. Old business

There were no old business items to present.

9. General Manager's report

Mr. Page reported that the Apalachicola/Chattahoochee/Flint Stakeholders passed a Sustainable Water Management Plan; highlights of the plan include raising the elevation of Lake Lanier 2 feet (7%), using predictive drought management, and endorsing Corps consideration of an accounting methodology that credits return flows.

Mr. Page also reported that both the Quarles and Wyckoff Plants received the Platinum Award from the Georgia Association of Water Professionals in recognition of complete and consistent Safe Drinking Water Act permit compliance for 7 consecutive years.

10. New business

There were no new business items to present.

11. Executive Session

Mr. Buyers made a motion to go into Executive Session to discuss pending litigation. Mr. Crowder seconded the motion; motion passed 7/0

Mr. Buyers made a motion to return to Regular Session. Mr. Lee seconded the motion; motion passed 7/0.

12. Legal

Mr. Scott made a motion to approve a lease between Cobb County-Marietta Water Authority and Mary Stone for property located near the Sharp Mountain Creek Reservoir subject to the final approval of the General Manager and the Board attorney. Mr. Lee seconded the motion; motion passed 7/0.

Mr. Scott made a motion to approve a lease between Cobb County-Marietta Water Authority and Rodger Davis for property located near the Sharp Mountain Creek Reservoir subject to the final approval of the General Manager and the Board attorney. Mr. Crowder seconded the motion; motion passed 7/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

June 15, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on June 15, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Charlie Crowder, Dan Buyers, Grif Chalfant, and Tim Lee. Mr. Scott had notified staff that he would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of May 18, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of May 18, 2015. Mr. Crowder made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 6/0.

2. Approval of Minutes of Executive Session of May 18, 2015

Mr. Bacon asked for approval of the minutes of the Executive Session of May 18, 2015. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 6/0.

3. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the May 2015 Financial Statement (copy in file). Operating income for May was \$3,627,384 which exceeded budget expectations by \$743,442. Net income for May was \$3,415,399 which exceeded expectations by \$793,310. Year-to-date operating income of \$12,467,766 exceeded budget expectations by \$1,766,646. Year-to-date net income of \$12,071,065 exceeded budget expectations by \$2,969,032.

Mr. Blackwell reported that he had received requests from PNC Capital Markets, LLC and Fifth Third Securities to be added to CCMWA's Broker/Dealer list and that both institutions meet the qualifications. Mr. Buyers made a motion to add PNC Capital Markets, LLC and Fifth Third Securities to the approved Broker/Dealer list. Mr. Crowder seconded the motion; motion passed 6/0.

4. Finance Committee report

Mr. Austin, Finance Committee Chair, reported that the committee met prior to the Board meeting to discuss refinancing of outstanding GEFA loans through issuance of senior lien revenue bonds and agreed to recommend the proposed refinancing to the Board.

5. Series 2015 Revenue Bonds – Refinancing of Phases I and III GEFA Loans

Mr. Page referred to the memorandum in the Board package. Mr. Austin made a motion to approve the recommendation from the Finance Committee to issue a series of bonds designated "Cobb County-Marietta Water Authority Revenue Bonds, Series

2015,” including authority for the Chair and Secretary to execute same. Mr. Crowder seconded the motion; motion passed 6/0.

6. Pension Committee report

Mr. Page reported on the highlights from the May 18 meeting (report in file).

7. Bid Results – Southwest Connector 54-Inch Water Main, East Cobb Phase

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the construction contract for the Southwest Connector 54-Inch Water Main, East Cobb Phase to Layne Heavy Civil, Inc. for the verified low bid amount of \$41,955,675. Mr. Buyers seconded the motion; motion passed 6/0.

8. Sole Source Request for SCADA Integration Services for Wyckoff Filter Building Rehabilitation and Electrical Improvements Project

Mr. Page referenced the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve staff’s request to specify Kapsch TrafficCom USA, Inc. as the sole-source provider of SCADA integration services for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project for the proposed amount of \$1,097,443. Mr. Crowder seconded the motion; motion passed 6/0.

9. Pipeline Contractor Prequalification – Morgan Contracting, Inc.

Mr. Page referenced the memorandum in the Board Package (copy in file). Mr. Lee made a motion that Morgan Contracting, Inc. of Baker, Florida, Florida be added to CCMWA's Prequalified Pipeline Contractors List in the Ductile Iron Pipe and Steel Pipe, Category 4 (unlimited size). Mr. Crowder seconded the motion; motion passed 6/0.

10. Engineering Task Authorization – Quarles Raw Water Pump station Site Improvements Project

Mr. Page referred to the memorandum in the Board Package (copy in file). Mr. Austin made a motion to approve Task Authorization No. 1 to the Engineering Demand Services Contract with River 2 Tap, Inc. at the proposed fee of \$146,454 to provide engineering services for the Quarles Raw Water Intake Site Improvements Project. Mr. Buyers seconded the motion; motion passed 6/0.

11. Replacement of On-Site Hypochlorite Generator Cells

Mr. Page referred to the memorandum in the Board Package (copy in file). Mr. Lee made a motion to approve purchase of two replacement ChlorTec on-site sodium hypochlorite generation cells for OS Generator #3 at the Quarles Plant with the standard 7-year warranty for the quoted price from Severn Trent De Nora, LLC of \$111,360. Mr. Buyers seconded the motion; motion passed 6/0.

12. Old business

There were no old business items to present.

13. General Manager's report

Mr. Page had no updates to the report included in the Board package (copy in file).

14. New business

There were no new business items to present.

15. Executive Session

There was no need for an Executive Session.

16. Legal

Mr. Lee made a motion to approve a permanent easement for the purpose of the Southwest Connector 54-Inch Water Main, Phase I, including authority for the Chair and Secretary to execute same. Mr. Chalfant seconded the motion; motion passed 6/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Nixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

July 20, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on July 20, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Tim Lee and James Scott. Mr. Crowder had notified staff that he would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of June 15, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of June 15, 2015. Mr. Chalfant made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 6/0.

2. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the June 2015 Financial Statement (copy in file). Operating income for June was \$4,607,491 which exceeded budget expectations by \$432,928. Net income for June was \$3,969,366 which exceeded expectations by \$76,172.

Year-to-date operating income of \$16,906,869 exceeded budget expectations by \$2,031,188. Year-to-date net income of \$15,769,167 exceeded budget expectations by \$3,173,942.

3. Quarterly Investment Report

Mr. Courtney Rogers, Davenport and Company, presented the Quarterly Investment Review (copy in file).

4. Qualification of Iberia Bank

Mr. Blackwell referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve Iberia Bank to be added to the Authority's Qualified Bank list and to remove Georgia Commerce Bank from the Qualified Bank list. Mr. Buyers seconded the motion; motion passed 6/0.

5. Old business

There were no old business items to present.

6. General Manager's report

Mr. Page provided the following updates to the report included in the Board package (copy in file):

Wyckoff Filter Building Rehabilitation and Electrical Improvements Project: The bid opening has been rescheduled to July 28 to address questions from bidders through an

addendum. Staff anticipates that a recommendation of award will be brought to the Board at the August meeting.

Southwest Connector 54-Inch Pipeline, East Cobb Phase: Staff is planning another public information meeting prior to construction, and will be coordinating communication efforts with Cobb Department of Transportation, Commissioner Ott's office and other agencies.

Trickum Road Pipe Failure: June 25: On June 25 CCMWA experienced a Prestressed Concrete Cylinder Pipe (PCCP) failure on Trickum Road. The pipe was replaced with 4 sections of Ductile Iron Pipe (DIP) and returned to service on July 6. Staff continues to work with a public adjuster to restore 3 homes with interior damage plus landscaping disturbed in the area.

Mr. Page recognized Asset Manager Steve Williams for receiving the Kenneth J. Miller Founders Award from Water for People from the Georgia Section American Water Works Association for his outstanding volunteer service to Water for People.

Mr. Page also recognized Ricky Bennett, Wyckoff Division Manager, who will be retiring July 31, with 42 years of outstanding service to the Water Authority.

7. New business

Chair Max Bacon appointed a Nominating Committee to recommend new officers of the Board of Grif Chalfant – Chair, Dan Buyers and James Scott.

8. Executive Session

Mr. Buyers made a motion to go into Executive Session to discuss pending litigation. Mr. Lee seconded the motion; motion passed 6.0.

Mr. Scott made a motion to return to Regular Session. Mr. Austin seconded the motion; motion passed 6/0.

9. Legal

There were no legal items to present.

There being no further business to come before the Board, the Regular Meeting was adjourned.


Becky Mixon
Assistant Secretary


A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

August 17, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on August 17, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Dan Buyers, Grif Chalfant, Charlie Crowder and Tim Lee. Mr. Scott had notified staff that he would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of July 20, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of July 20, 2015. Mr. Austin made a motion to approve the minutes as presented. Mr. Buyers seconded the motion; motion passed 6/0.

2. Approval of Minutes of Executive Session of July 20, 2015

Mr. Bacon asked for approval of the minutes of the Executive Session of July 20, 2015. Mr. Buyers made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

3. Financial report

Mr. Cole Blackwell, Director of Finance, presented a summary of the July 2015 Financial Statement (copy in file). Operating income for July was \$4,402,845, which exceeded budget expectations by \$635,970. Net income for July was \$3,797,503, which exceeded expectations by \$350,995.

Year-to-date operating income of \$21,208,735 exceeded budget expectations by \$2,566,180. Year-to-date net income of \$19,447,297, inclusive of fair market valuation adjustments, exceeded budget expectations by \$3,405,566 due to higher than budgeted operating income and other income.

4. Engineering Selection – Quarles Plant 1 Replacement

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the Engineering Services Contract for the Quarles Plant 1 Replacement Project to Hazen & Sawyer, P.C. for the proposed fee plus Owner Directed Allowance of \$5,939,590. Mr. Buyers seconded the motion; motion passed 5/1 with Mr. Austin opposed.

5. Bid Results – Wyckoff Filter Building Rehabilitation and Electrical Improvements

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the Construction Contract for the Wyckoff Filter Building Rehabilitation and Electrical Improvements Project to Crowder Construction

Company of Conyers, Georgia for the verified low bid price of \$23,971,853. Mr. Austin seconded the motion; motion passed 6/0.

6. Demand Services Task Authorization – Blackjack Mountain Pipeline Route Study

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve Task Authorization No. 3 valued at \$148,884 to the Demand Services Engineering Contract with Engineering Strategies, Inc. for the Blackjack Mountain Supply Main Route Study. Mr. Lee seconded the motion; motion passed 4/2 with Mr. Austin and Mr. Bacon opposed.

7. Engineering Contract – Quarles Dam Engineer of Record

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve the Engineering Services Contract for the Quarles Reservoir Safe Dams Evaluation and Improvements with Hazen and Sawyer, P.C. in the amount of \$201,050. Mr. Lee seconded the motion; motion passed 5/1 with Mr. Austin opposed.

8. Old business

There were no old business items to present.

9. General Manager's report

Mr. Page reported that the Finance Division received the Georgia Finance Officers Association Distinguished Budget Presentation Award for 2015. The Finance Division has received the award every year since the Finance Division was created.

Mr. Page reported that the Southwest Connector, East Cobb Phase construction will begin prior to the next Board meeting. Staff has ongoing communication and coordination with Cobb DOT, Cobb County School Board and Commissioner Ott's office. Staff is participating in a Public Meeting hosted by Commissioner Ott on August 31 at 7 p.m. at Mt. Bethel United Methodist Church.

10. New business

There were no new business items to present.

11. Executive Session

There was no need for an Executive Session.

12. Legal

Mr. Lee made a motion to approve grant of an easement from the Cobb County-Marietta Water Authority to Georgia Power Co. for an underground easement across and under property located in Land Lot 228 & 229 of the 14th Land District, Cherokee County, Georgia. Mr. Chalfant seconded the motion; motion passed 6/0.

Mr. Lee made a motion to approve the Order of Condemnation of property owned by Saneey's BP, Inc. on behalf of the Cobb County-Marietta Water Authority by means of eminent domain and that the Authority attorney is hereby authorized and directed to take any and all action necessary to acquire such property by virtue of eminent domain, including the right to file any appeals in such case. In the alternative, this motion authorizes the purchase of said property upon the approval of the Chair, General Manager and Board Attorney. Mr. Austin seconded the motion; motion passed 6/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



A. Max Bacon
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

September 21, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on September 21, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members initially present were: David Austin, Max Bacon, Grif Chalfant, Charlie Crowder, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Max Bacon.

1. Approval of Minutes of Regular Meeting of August 17, 2015

Mr. Bacon asked for approval of the minutes of the Regular Meeting of August 17, 2015. Mr. Austin made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

Mr. Buyers arrived at this time.

2. Financial report

Ms. Brenda Norton presented a summary of the August 2015 Financial Statement (copy in file). Operating income for August was \$4,588,237, which exceeded budget expectations by \$761,574. Net income for August was \$4,350,078, which exceeded expectations by \$917,310.

Year-to-date operating income of \$25,643,828 exceeded budget expectations by \$3,174,607. Year-to-date net income of \$23,610,159, inclusive of fair market valuation adjustments, exceeded budget expectations by \$4,135,658 due to higher than budgeted operating income and other income.

3. Pension Committee report

Mr. Page referred to the report that was placed at the Board members' seats (copy in file) and noted that the Pension Committee approved pension benefits for G. Ricky Bennett and James J. Harrison, retiring after 42 and 19 years, respectively.

4. Approval of Third Amendment to Retirement Plan

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve the Third Amendment to the Cobb County-Marietta Water Authority Retirement Plan, to take effect January 1, 2016. Mr. Scott seconded the motion; motion passed 7/0.

5. Old business

Ms. Laurie Ashmore, Paulding County Water Department Director, provided an update on the Richland Creek Reservoir 404 Permit. Ms. Ashmore reported that Paulding County received the draft 404 Permit, and is awaiting the final document. Ms. Ashmore

also reported that the initial water treatment plant size will be 18 million gallons per day, and that Paulding expects to be producing water within a 5-year time frame.

Mr. Page reported that Burton & Associates is reviewing CCMWA contracts and rate structures, and will be making recommendations to staff in October, to be reviewed and brought forward at a later time. Staff anticipates recommendations to revise rate structures for Paulding County, Douglasville-Douglas County Water & Sewer Authority, and possibly other customers.

6. General Manager's report

Trickum Road Pipeline Failure: Liability insurer OneBeacon has agreed to pay for the damages resulting from the June pipe break, including damages to the roadway. Staff is developing a response to OneBeacon outlining CCMWA's plan to replace other PCCP pipe remaining in system.

Capital Improvement Plan Update: A review of the current status of the 2015-2019 Capital Improvement Plan (copy in file) was presented to the Board.

7. Nominating Committee report and election of officers

Mr. Bacon reported that the Nominating Committee proposed the following slate of officers: Grif Chalfant—Chair, Charlie Crowder—Vice Chair, Dan Buyers—Secretary, and Becky Mixon—Assistant Secretary. Mr. Bacon made a motion to elect the proposed officers. Mr. Scott seconded the motion; motion passed 7/0.

8. New business

There were no new business items to present.

9. Executive Session

There was no need for an Executive Session.

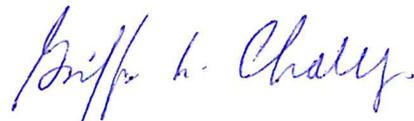
10. Legal

There were no legal items to present.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



Griffin L. Chalfant, Jr.
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

October 19, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on October 19, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: David Austin, Max Bacon, Grif Chalfant, Charlie Crowder, and James Scott. Mr. Lee had notified staff that he would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Grif Chalfant.

1. Approval of Minutes of Regular Meeting of September 21, 2015

Mr. Chalfant asked for approval of the minutes of the Regular Meeting of September 21, 2015. Mr. Buyers made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 6/0.

2. Financial report

Mr. Cole Blackwell presented a summary of the September 2015 Financial Statement (copy in file). Operating income for September was \$3,230,368, which exceeded budget expectations by \$70,081. Net income for September was \$2,805,023, which exceeded expectations by \$87,469.

Year-to-date operating income of \$28,807,584 exceeded budget expectations by \$3,178,079. Year-to-date net income of \$26,267,668, inclusive of fair market valuation adjustments, exceeded budget expectations by \$4,076,616 due to higher than budgeted operating income and other income.

3. Quarterly Investment report

Mr. Courtney Rogers, Davenport and Company, presented the Quarterly Investment report (copy in file).

4. Bid Results – Coatings Maintenance Contract

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Scott made a motion to award a contract to provide coatings maintenance services to Brock Services, LLC of Houston, Texas, on a time and materials basis according to the proposal received on September 24, 2015, not to exceed annual budgeted amounts and not to extend beyond December 31, 2018. Mr. Buyers seconded the motion; motion passed 6/0.

5. Sole-Source Request – SolarBee Tank Mixing System for Groover Mountain Tank

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Buyers made a motion to approve the sole-source procurement of a SolarBee mixing system manufactured by the Medora Corporation for the quoted price of \$73,410. Mr. Crowder seconded the motion; motion passed 6/0.

6. Old business

Mr. Chalfant appointed Board members to the following committees:

| <u>Planning</u> | <u>Finance</u> | <u>Personnel</u> | <u>Pension</u> |
|-----------------|------------------|----------------------|----------------|
| Tim Lee, Ch. | James Scott, Ch. | Charlie Crowder, Ch. | David Austin |
| Max Bacon | Max Bacon | David Austin | James Scott |
| Dan Buyers | Charlie Crowder | Dan Buyers | |

Mr. Chalfant also appointed an Ad Hoc Committee for Rates and Contracts composed of Mr. Scott, Chair, Mr. Buyers and Mr. Crowder. Mr. Chalfant will serve in an ex-officio capacity.

7. General Manager's report

Mr. Page recognized Mr. Blackwell and the Finance Division for receiving the "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association.

Mr. Page discussed the recently released Apalachicola/Chattahoochee /Flint (ACF) Water Control Manual. Staff will be developing comments to be submitted, including remarks regarding return flow credits.

Mr. Page reported on a pipe failure that occurred on September 16 or 17 in a cross-country section of line along the Chattahoochee River near Mableton Parkway. Estimated water loss at this point, to be verified after Cobb County Water System completes a billing cycle, is 84 million gallons. The line was repaired and returned to Service on September 26.

8. New business

There were no new business items to present.

9. Executive Session

Mr. Bacon made a motion to go into Executive Session to discuss pending litigation. Mr. Buyers seconded the motion; motion passed 6/0.

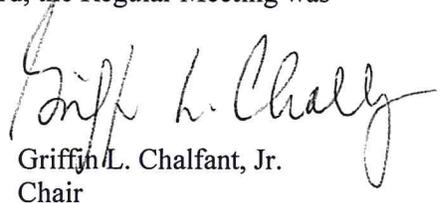
Mr. Bacon made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 6/0.

10. Legal

Mr. Bacon made a motion to approve the Resolution for Signatures for Demand Deposits (copy in file). Mr. Buyers seconded the motion; motion passed 6/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.


Becky Mixon
Assistant Secretary


Griffin L. Chalfant, Jr.
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

November 16, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on November 16, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: Grif Chalfant, Charlie Crowder, Dan Buyers, Tim Lee and James Scott. Mr. Austin and Mr. Bacon had notified staff that they would be unable to attend.

The meeting was called to order at 3:30 p.m. by Chair Grif Chalfant.

1. Approval of Minutes of Regular Meeting of October 19, 2015

Mr. Chalfant asked for approval of the minutes of the Regular Meeting of October 19, 2015. Mr. Buyers made a motion to approve the minutes as presented. Mr. Scott seconded the motion; motion passed 5/0.

2. Approval of Minutes of Executive Session of October 19, 2015

Mr. Chalfant asked for approval of the minutes of the Executive Session of October 9, 2015. Mr. Lee made a motion to approve the minutes as presented. Mr. Buyers seconded the motion; motion passed 5/0.

3. Financial report

Mr. Cole Blackwell presented a summary of the October 2015 Financial Statement (copy in file). Operating income for October was \$3,261,899, which exceeded budget expectations by \$892,110. Net income for October was 3,727,064, which exceeded expectations by \$1,802,217.

Year-to-date operating income of \$31,845,336 exceeded budget expectations by \$3,846,042. Year-to-date net income of \$29,746,436 inclusive of fair market valuation adjustments, exceeded budget expectations by \$5,629,537 due to higher than budgeted operating income and other income.

4. Bid Results – Process Chemicals for 2016

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to approve the lowest priced responsive, responsible and conforming suppliers indicated in the memorandum dated November 10, 2015 to provide process chemicals during 2016 at the unit prices bid on October 8, 2015. Mr. Buyers seconded the motion; motion passed 5/0.

5. Personnel Committee report

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Crowder, Personnel Committee Chair, reported on the November 2, 2015 Personnel Committee meeting. The Committee recommended two items for Board approval.

- a. Mr. Crowder made a motion to bind the insurance coverages listed in the memorandum dated November 10, 2015 (copy in file). Mr. Buyers seconded the motion; motion passed 5/0.

- b. Mr. Crowder made a motion to approve a new pay grade scale to improve uniformity and clarify career progression pathways (copy in file). Mr. Buyers seconded the motion; motion passed 5/0.

Mr. Crowder also noted that the Personnel Committee approved and recommended Board approval of a merit pay increase of 3.5% with a 4% individual cap. The recommended merit increase has been included in the proposed 2016 Budget.

6. Planning Committee report and presentation of proposed 2016-2020 Capital Improvement Plan

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee, Planning Committee Chair, reported that the Planning Committee met on November 5, 2015. Mr. Kaffezakis provided a presentation of the proposed 2016-2020 Capital Improvement Plan (CIP, copy in file).

Mr. Lee reported that the Planning Committee unanimously recommends inclusion of the proposed 2016-2020 CIP in the 2016 Budget, to be funded through maintaining the programmed 4% rate increase through 2018 in order to stabilize future rate increases.

7. Finance Committee report and first reading of proposed 2016 Budget

Mr. Scott, Finance Committee Chair, reported that the Finance Committee met on November 9, 2015 for a presentation of the proposed 2016 Budget. Mr. Blackwell made a presentation on the highlights of the proposed 2016 Budget. Mr. Scott recommended Board consideration of the proposed 2016 Budget following a second reading at the December meeting.

8. Operations report

Mr. Kenyon, Director of Operations, described a taste and odor problem reported by Cobb County Water System.

9. Engineering report

Mr. Kaffezakis, Director of Engineering, provided status updates on several construction projects.

10. Old business

Mr. Chalfant reappointed the following staff members to the Pension Committee: Shelia Buckner, Glenn Page, Cole Blackwell and Stan Brinkley. An additional staff member will be appointed at a later date.

11. General Manager's report

Mr. Page reported a problem experienced by Calgon Carbon Corporation (CCC) while transporting spent granular activated carbon (GAC) for regeneration in October. This resulted in partial contamination of GAC for 3 contactors at the Wyckoff Plant. CCC self-reported the problem, and then initiated a total replacement of GAC for the 3 contactors

with virgin carbon at the regeneration price. Staff is pleased with this resolution, and how CCC approached the problem.

12. New business

There were no new business items to present.

13. Executive Session

Mr. Buyers made a motion to go into Executive Session to discuss personnel. Mr. Lee seconded the motion; motion passed 5/0.

Mr. Lee made a motion to return to Regular Session. Mr. Crowder seconded the motion; motion passed 5/0.

14. Legal

Mr. Scott made a motion to approve a twenty-year easement from the Department of the Army for an easement for pipeline right-of-way located through Allatoona Lake to the Cobb County-Marietta Water Authority. Mr. Crowder seconded the motion; motion passed 5/0.

Mr. Crowder made a motion to consent to a sublease from Verizon Communications, Inc. to American Tower Corporation for the site located at 1486 Beaumont Drive, Marietta, Georgia, including provisions that same shall not constitute a novation. Mr. Buyers seconded the motion; motion passed 5/0.

Mr. Buyers made a motion to approve settlement in the case of Cobb County-Marietta Water Authority v. Saneey's BP, Inc., et al., for the total amount of \$110,000.00. Mr. Crowder seconded the motion; motion passed 5/0.

Mr. Lee made a motion to approve the Agreement between the Cobb County-Marietta Water Authority and Mr. Glenn M. Page as General Manager as recommended by the Personnel Committee. Mr. Buyers seconded the motion; motion passed 5/0.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Mixon
Assistant Secretary



Griffin L. Chalfant, Jr.
Chair

**Cobb County-Marietta Water Authority
Minutes of Regular Meeting**

December 21, 2015

The regular meeting of the Cobb County-Marietta Water Authority was held on December 21, 2015 at 3:30 p.m., in the Cobb County-Marietta Water Authority's Board Room. Water Authority Board members present were: Grif Chalfant, Charlie Crowder, Dan Buyers, David Austin, Max Bacon, Tim Lee and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Grif Chalfant.

1. Approval of Minutes of Regular Meeting of November 16, 2015

Mr. Chalfant asked for approval of the minutes of the Regular Meeting of November 16, 2015. Mr. Lee made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0/1 with Mr. Bacon abstaining.

2. Approval of Minutes of Executive Session of November 16, 2015

Mr. Chalfant asked for approval of the minutes of the Executive Session of November 16, 2015. Mr. Lee made a motion to approve the minutes as presented. Mr. Austin seconded the motion; motion passed 6/0/1 with Mr. Bacon abstaining.

3. Financial report

Mr. Cole Blackwell presented a summary of the November 2015 Financial Statement (copy in file). Operating income for November was \$2,746,273, which exceeded budget expectations by \$114,216. Net income for November was \$2,454,727, which exceeded expectations by \$215,671.

Year-to-date operating income of \$34,345,510 exceeded budget expectations by \$3,714,157. Year-to-date net income of \$32,074,297 inclusive of fair market valuation adjustments, exceeded budget expectations by \$5,754,341 due to higher than budgeted operating income and other income.

4. Pension Committee report

Mr. Page referred to the report on the Pension Committee meeting of November 16, 2015 placed at the members' seats prior to meeting (copy in file).

Mr. Page noted that the Pension Committee will have a Special Called Meeting in January to consider a restatement of the Retirement Plan required to be submitted to the IRS prior to the January 31, 2016 deadline.

5. Fiscal Year 2016 Operations and Capital Improvement Plan budgets

Mr. Blackwell presented the second reading of the 2016 Operations and Capital Improvement Plan budgets (copy in file) and reported that he had received no comments regarding the budgets. Mr. Lee made a motion to approve the 2016

Operations Budget and Capital Improvement Plan for 2016-2020, as presented. Mr. Scott seconded the motion; motion passed 7/0.

6. Emergency and On-Call Construction Contract

Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Austin made a motion to approve Change Order No. 4 to the Emergency and On-Call Construction Contract with Unity Construction Company, Inc. of Powder Springs, extending the contract through December 31, 2016 and including a contract-based increase in labor and equipment rates of 4.68% over the rates proposed in 2011. Mr. Lee seconded the motion; motion passed 7/0.

7. Reschedule January 2016 meeting to January 25, 2016 and reschedule June 2016 meeting to June 27, 2016

Mr. Page noted that January 18 is the Martin Luther King, Jr. Holiday, and June 20 is during the AWWA Annual Conference, and several Board members have indicated a desire to attend. Mr. Buyers made a motion to reschedule the January meeting to January 25, 2016 and reschedule the June meeting to June 27, 2016. Mr. Lee seconded the motion; motion passed 7/0.

8. Old business

Mr. Page reported that the retirement of Ricky Bennett left a vacant seat on the Pension Committee. Mr. Chalfant appointed Terry Wilson, Wyckoff Division Manager, to fill that position on the Pension Committee.

9. Operations report

Mr. Kenyon, Director of Operations, updated the Board regarding the new Gas Chromatography/Mass Spectrophotometer, SCADA security coordination with the Department of Homeland Security and tank cleaning progress.

10. Engineering report

Mr. Kaffezakis, Director of Engineering, reported that he anticipates requesting a Change Order to the construction contract for the Highway 41, Phase IV tunnel at the January meeting, and a Change Order to the engineering contract for the Wyckoff Filter Building Rehabilitation and Electrical Improvements project at the February meeting.

11. General Manager's report

Mr. Page reported that he had executed Task Authorization No. 4 with Engineering Strategies, Inc., under the Demand Services Engineering Contract, to provide consulting services related to prioritization and planning for aged pipe and blow-off saddle replacements. The value of the task authorization is \$98,408, and the scope is included in a line item in the R&D portion of the 2016 budget.

Mr. Page also reported on regulatory actions by EPA, and a recent meeting with other utilities and states regarding water storage and allocation issues with the Corps of Engineers.

12. New business

There were no new business items to present.

13. Executive Session

There was no need for an Executive Session.

14. Legal

Mr. Scott made a motion to adopt a Resolution to request an amendment to the 1951 Legislation which created the Cobb County-Marietta Water Authority. The request would be to convert the currently listed board member serving by virtue of being the Chair of the Paulding county Board of Commissioners to a position appointed by the Cobb County delegation of the General Assembly and same would be an at-large appointment from unincorporated Cobb County. There would be no change to the method of appointment for any of the other six Board members. In addition, the current appointment from the Board of Commissioners of Paulding County would serve through the end of the current appointment – December 31, 2016. The Board Attorney is authorized and directed to prepare such proposed legislation and submit same to the Cobb County Delegation with the request that the amendment take place effective January 1, 2017 and that same be an at-large appointment from unincorporated Cobb County. Such newly created appointment shall commence January 1, 2017 and expire August 14, 2020 and shall be re-appointed thereafter for 4-year terms beginning on August 15, 2020. No other provisions of the 1951 Act shall be amended by this submittal. The final wording of the proposed legislation shall be submitted with the approval of the Chair of the Water Authority, the General Manager of the Water Authority and the Board Attorney for the Cobb County-Marietta Water Authority. Mr. Lee seconded the motion; motion passed 5/2 with Mr. Austin and Mr. Bacon opposed.

There being no further business to come before the Board, the Regular Meeting was adjourned.



Becky Nixon
Assistant Secretary



Griffin L. Chalfant, Jr.
Chair