Cobb County-Marietta Water Authority
Minutes of Regular Meeting
April 18, 2016

The regular meeting of the Cobb County-Marietta Water Authority was held on April 18, 2016 at 3:30 p.m., in the Cobb County-Marietta Water Authority’s Board Room. Water Authority Board members initially present were: Grif Chalfant, Charlie Crowder, Dan Buyers, David Austin, Max Bacon and James Scott.

The meeting was called to order at 3:30 p.m. by Chair Grif Chalfant.

1. Approval of Minutes of Regular Meeting of March 21, 2016
   Mr. Chalfant asked for approval of the minutes of the Regular Meeting of March 21, 2016. Mr. Buyers made a motion to approve the minutes as presented. Mr. Crowder seconded the motion; motion passed 6/0.

2. Approval of Minutes of Executive Session of March 21, 2016
   Mr. Chalfant asked for approval of the minutes of the Executive Session of March 21, 2016. Mr. Buyers made a motion to approve the minutes as presented. Mr. Bacon seconded the motion; motion passed 6/0.

3. Financial report
   Mr. Cole Blackwell, Director of Finance, presented a summary of the March 2016 Financial Statement (copy in file). Net income for March was $2,941,595, which exceeded expectations by $586,642. Operating income for March was $2,775,543, which exceeded expectations by $313,450.

   Year-to-date operating income of $7,881,029 exceeded budget expectations by $789,178. Year-to-date net income of $8,666,356, inclusive of fair market valuation adjustments, exceeded budget expectations by $1,885,925.

   Mr. Lee arrived at this time.

4. Quarterly Investment Summary
   Mr. Courtney Rogers, Davenport and Company, presented the Quarterly Investment Summary for the quarter ended March 31, 2016 (copy in file).

5. Presentation of 2015 Audit
   Mr. Tim Lyons, Mauldin and Jenkins, presented the 2015 Audit (copy in file) and stated that an unmodified opinion was issued. Mr. Fraley noted that the 2015 Audit was presented as a Comprehensive Annual Financial Report (CAFR), which exceeds the Governmental Accounting Standards Board (GASB) reporting requirements and complies with recommended Governmental Finance Officers Association (GFOA) financial reporting practices.
6. **Bid Results — Dallas Highway Parallel 36-Inch Water Main**
   Mr. Page referred to the memorandum in the Board package (copy in file). Mr. Lee made a motion to award the Dallas Highway 36-Inch Parallel Water Main to Mid-South Builders, Inc. of Lithonia, Georgia for the verified low-bid price of $5,744,615. Mr. Scott seconded the motion; motion passed 7/0.

7. **Sole-Source Purchase Request — Pipeline Leak Monitoring Equipment**
   Mr. Page referred to the memorandum in the Board package (copy in file) Mr. Buyers made a motion to approve the sole-source purchase of three EchoShore®-TX monitoring nodes, including pre-installation services and one year of monitoring and data analysis, from Echologics LLC of Mississauga, Ontario, for the proposed price of $70,950. Mr. Lee seconded the motion; motion passed 7/0.

8. **Old business**
   There were no old business items to present.

9. **General Manager’s report**
   Mr. Page provided the following updates:

   - Staff entered into an agreement with EAP Consultants, LLC of Marietta to provide an Employee Assistance Plan benefit to CCMWA employees. The cost of the service is approximately $2500 per year.

   - Recently staff was made aware of an imminent project by the City of Kennesaw to construct a traffic circle at the intersection of Watts Drive and Dallas Street. This work will require a relocation of 1500-2500 feet of 20-inch ductile iron pipe that was installed in the mid-1990s. In order to meet the City’s schedule for this work staff may request foregoing the normal procurement processes for engineering and construction services, using a demand services engineering contract for engineering services and the emergency and on-call construction contract for the construction.

   - Mr. Chalfant’s and Mr. Bacon’s seats are up for appointment by the Marietta and Smyrna City Councils this August. Mr. Page will send a reminder to both cities of the need to make their appointments prior to August 15.

10. **New business**
    There were no new business items to present.

11. **Executive Session**
    Mr. Austin made a motion to go into Executive Session to discuss pending litigation. Mr. Buyers seconded the motion; motion passed 7/0.
Mr. Lee made a motion to return to Regular Session. Mr. Scott seconded the motion; motion passed 7/0.

12. **Legal**
   Mr. Lee made a motion to approve an Encroachment Agreement between the Cobb County-Marietta Water Authority and Akers 75 Office, LLC (copy in file). Mr. Buyers seconded the motion; motion passed 7/0.

   Mr. Lee made a motion to deny a liability claim of Big Note Music, LLC. Mr. Austin seconded the motion; motion passed 7/0.

   There being no further business to come before the Board, the Regular Meeting was adjourned.

   Becky Mixon  
   Assistant Secretary

   Griffin L. Chalfant, Jr.  
   Chair